

STEPS TO REGISTER YOUR CHILDREN FOR NYJTL IN LEAGUE APPS

1. Find Site you're interested in and click Register
2. Create League Apps Account using Parent Information
3. Account will be successfully created
4. SIGN IN
5. Complete Parent Profile (this is just Parent information)
6. Fill out Child Profile (just for one child)
 - a. you will have options to add more later
7. Click on Individual FREE
8. Next 2 Steps you will need to fill for each child for each season and site
 - i. Only 5 questions and Waiver
9. Fill out Registration Details
10. Accept Waiver
 - a. Check box next to "I have read and agree to the Waiver requirements"
11. Registration Summary
 - i. If you have one child and only want to register at one site –
Go to Step 14
 - ii. If you have another child or want to register another site, click add another registration on top right (**see step 12 or 13**)
12. Adding another child
 - i. Click add a new child on top right
 - ii. Fill out Child Profile Information
 - iii. Repeat with Registration Details and Waiver
13. Adding another program
 - i. Click on the child
 - ii. You will get an option on top to choose a different program
 - iii. Choose program and repeat registration details and waiver again
14. Review Registration Summary before clicking complete
15. Last step is a confirmation Screen! (you will also receive an email)
16. From Confirmation screen - go to Family Account Dashboard
 - i. You can see children in program and add if needed
 - ii. If you need to register for another program, go to the top right, Community Tennis Program to see locations
 - iii. If you click on locations registered for, you can see the schedule

Any questions regarding registering your child, please email ang@nyjtl.org